

## NOTICE FOR BIDS

The Clay County Sheriff's Office and Detention Center will receive sealed bids for the removal and replacement of the existing roof on its' facility as located at 348 West Broad Street, West Point, Mississippi. The scope of the work includes the replacement of an approximately **54,627 square foot** metal roof system. Sealed bids will be received until 9:00 o'clock a.m. on Friday, July 25, 2025, at the Clay County Courthouse as located at 365 Court Street, West Point, Mississippi 39773. Bids will be publicly opened at the Clay County Courthouse on Monday, July 28, 2025 at 10:00 o'clock a.m. and read aloud for the purchase.

Complete specifications and bid requirements may be obtained from the Clay County Purchase Clerk, Ann Wilkerson:

Clay County Purchase Clerk  
Attn: Ann Wilkerson, Purchase Clerk  
365 Court Street (*physical address*)  
P. O. Box 815 (*mailing address*)  
West Point, Mississippi 39773

Office: 662-494-3313  
Fax: 662-492-4059  
Email: [awilkerson@claycounty.ms.gov](mailto:awilkerson@claycounty.ms.gov)  
Office Hours: 8:00 a.m. – 1:00 p.m.  
Monday through Friday

Mailed bids should be clearly marked **“Roof Replacement Bid – Sheriff's Office” – Do Not Open Until 7/28/2025.** The Board reserves the right to reject and/or accept any and all bids and to waive any formalities.

SO ORDERED this the 24<sup>th</sup> day of June, 2025.

\_\_\_\_\_/s/LaFrance H. Boyd\_\_\_\_\_  
LaFrance H. Boyd  
Clay County Chancery Clerk and  
Clerk of the Board of Supervisors

### Published:

06/28/2025  
07/05/2025

# **Clay County Sheriff's Office and Detention Center**

## **Roof Specifications**

### **Specifications:**

#### **1. Site Inspection:**

- Mandatory site visit prior to bidding to verify dimensions and assess conditions.
- Contact Facilities Manager or Sheriff's Office to schedule.

#### **2. Existing Roof Removal:**

- Complete removal and disposal of the current metal roofing, underlayment, fasteners, and flashing.
- Proper containment and clean-up of debris to avoid security and operational issues.

#### **3. New Roof Installation:**

- 26-gauge metal roof panels.
- Minimum 20-year manufacturer warranty.
- Panel color to be selected by the County (earth tones preferred).
- Roof pitch and design must match existing architecture unless otherwise directed.

#### **4. Underlayment:**

- Synthetic underlayment (minimum 40 mil thick).
- Ice and water shield protection in valleys, eaves, and critical transition areas only on 4/12 pitch or less, *the code requires side and end laps of metal panels to be sealed-typically with butyl tape or approved sealant.*

#### **5. Insulation and Ventilation:**

- Ridge vents or alternative approved ventilation methods must be included to meet the current building code.

#### **6. Flashing and Trim:**

- Replace all roof flashing, drip edge, valley metal, and ridge cap with new 26 Gauge material.
- All flashing and trim to be color-matched and fabricated on-site or factory-formed.
- R&R Closure strips for metal roofing – inside and/or outside, *Closure Stripes included and ridge, eave, gable, hip, valleys (as needed), wall flashing and around chimney to seal panels ribs and prevent water intrusion.*
- Replace pipe jacks-split boots, *Dektite Retrofit split boots for sealing around existing meter mast.*

**7. Fasteners:**

- Coated screws with neoprene washers.
- All fasteners must be concealed where possible to prevent leaks.

**8. Gutters and Downspouts:**

- Inspect and replace existing gutter system if needed.
- Minimum 6" commercial-grade aluminum gutters and 4" downspouts.
- Tie into existing drainage system where applicable.

**9. Safety and Security Requirements:**

- Contractors must comply with all jail security requirements.
- Contractors must coordinate with the Sheriff's Office in regard to parking, laydown yard areas and storage of materials and equipment.

**10. Permitting and Code Compliance:**

- Contractor is responsible for obtaining all required permits.
- All work must meet current Mississippi Building Code and OSHA standards.

**11. Warranty Requirements:**

- Minimum 20-year manufacturer warranty on materials.
- Minimum 1-year workmanship warranty.

**12. Timeline and Work Hours:**

- Work to be completed within a reasonable timeline.
- Coordination with Sheriff's Office to minimize disruption.

**13. Insurance and Bonding:**

- Proof of liability insurance and worker's compensation required.
- Performance and payment bond required for full contract value.

**14. Bid Submission:**

- Bids must include itemized breakdown (materials, labor, permits, etc.).
- Include estimated timeline, proposed materials, references, and proof of licensure.
- Submission deadline, format, and contact info to be specified in the official bid notice.