



# Clay County 911 Emergency Communications

1252 E. Broad St.  
West Point, Mississippi 39773  
Phone (662) 494-5152  
Fax (662) 494-3989  
E-mail: [E911@claycounty.ms.gov](mailto:E911@claycounty.ms.gov)

*Torrey Williams, 911 Director*  
*Board Members*  
*Alvin Carter, Jr.*  
*Avery Cook*  
*B. J. McClellon*  
*Bert Parker*  
*Ken Poole*  
*Eddie Scott*

## 911 ADDRESS APPLICATION FORM

Please complete this form and return it to:

Clay County 911  
P O Box 815  
West Point, MS 39773  
Fax: 662-492-4059

Address numbers will be assigned as quickly as possible. Please allow 2 to 3 business days for a reply.

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### PRESENT MAILING ADDRESS: **\*\*Please print clearly\*\***

Owner Name: \_\_\_\_\_  
Current Mailing Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Current Phone #: Home \_\_\_\_\_ Cell \_\_\_\_\_ Best Time to Contact: \_\_\_\_\_ am / pm  
Email Address: \_\_\_\_\_

### INFORMATION NEEDED FOR ADDRESS:

Parcel ID Number: \_\_\_\_\_  
(Can be obtained from the Tax Office)  
Name of Road the property fronts: \_\_\_\_\_  
Name of Community: \_\_\_\_\_  
(ex. West Point, Cedarbluff, Pheba, Prairie, etc.)  
Address of nearest addressed structure: \_\_\_\_\_

Please check the type of construction of new address:  
 Residential     Mobile Home (Circle one: Single-wide or Double-wide)     Commercial

Please check which one applies (must check one):  
 Structure and driveway already exist  
 Driveway is in and construction has started  
 No construction has started  
**(NOTE: Please place 2 stakes at road marking driveway & 2 stakes marking front corners of structure if it does not exist.)**

**\*\*PLEASE DRAW A MAP ON THE BACK OF THIS APPLICATION\*\***

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- Official Use Only -

Address Assigned: \_\_\_\_\_  
Addressing Official: \_\_\_\_\_ Date: \_\_\_\_\_

Please give driving directions (include landmarks, direction of travel, etc. Please be **specific** with color of house, neighbors, side of road, intersections, etc.)

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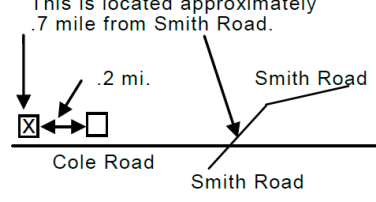
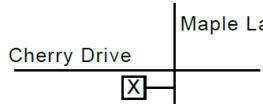
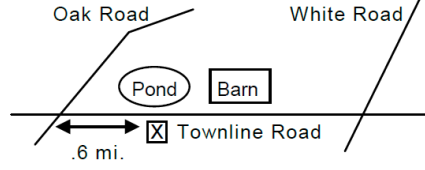
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In the section below, please sketch the approximate location of the new structure. For your convenience, please refer to the following examples.

<p><b><u>Example 1</u></b></p> <p>This is located approximately .7 mile from Smith Road.</p>  <p>.2 mi.</p> <p>Smith Road</p> <p>Cole Road</p> <p>Smith Road</p>	<p><b><u>Example 2</u></b></p>  <p>Cherry Drive</p> <p>Maple Lane</p> <p>I am building on the corner of Cherry Drive and Maple Lane</p>	<p><b><u>Example 3</u></b></p>  <p>Oak Road</p> <p>White Road</p> <p>Pond</p> <p>Barn</p> <p>Townline Road</p> <p>.6 mi.</p> <p>I am building right across road from pond which is next to the red barn.</p>
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